



Biuro Karier
Uniwersytet
Jana Długosza w Częstochowie

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OFERTA nr 2023/103

Informacje dotyczące pracodawcy

Nazwa firmy/pracodawcy	Capgemini Polska Sp. z o.o.
Adres pracodawcy (ulica, miejscowość, kod pocztowy)	Aleja Pokoju 18E 31-564 Kraków
Adres strony internetowej	https://bit.ly/3PH68Mt
Osoba do kontaktu kandydatów z pracodawcą	Izabela Daniszewska; izabela.daniszewska@capgemini.com
Sposób aplikacji lub kontaktu kandydatów z pracodawcą	To apply send your CV to recruitmentbpo.pl@capgemini.com or via link https://bit.ly/45gUE82 .
Data ważności oferty	02.11.2023

Wymagania

Wykształcenie	średnie/wyższe licencjackie/wyższe inżynierskie wyższe magisterskie
Kierunek/specjalność	-
Znajomość języków obcych	Angielski,
Umiejętności/kwalifikacje/uprawnienia	-

Inne

What do you need to start?

- Good English skills (level B2) and very good Danish skills (C1)
- Good customer service skills and client-focus attitude
- Strong analytical skills
- Teamwork approach
- Ability to work under time pressure and following the deadlines

We don't require professional experience. You will be working among experts, where willingness to learn new things is supported by a wide range of trainings designed to improve your skills.

Opis stanowiska pracy

Nazwa stanowiska pracy	Finance and Accounting Process Junior Specialist with
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	Danish		
Rodzaj oferty	praca stała		
Rodzaj umowy	umowa o pracę		
Wymiar czasu pracy	40h	Wysokość wynagrodzenia brutto	-
Miejsce pracy (woj. miejscowość)	Małopolska, Kraków	Liczba wakatów	3

Zakres obowiązków

What duties will help you grow as an expert?

- Being responsible for chasing outstanding invoices from customers of our clients.
- Play a vital role in the cash-flow of our client ensuring credit given to customers is monitored and controlled effectively
- Contact overdue customers and chases for payment in accordance with rules set by the engagement
- Issue and monitor automatic and manual reminders to customers
- Document customer interactions into system
- Maintain a ledger as part of the credit team
- Performs basic reconciliations
- Follow control and compliance regulations
- Maintain accurate and up to date customer details and account records
- Proactively collect and escalate overdue accounts and ensures customer payment to terms
- Build and maintain strong relationships with external customers

INNE INFORMACJE PRACODAWCY DLA KANDYDATÓW

What your development path can look like?

You will start your career from the onboarding plan where you'll grab the basics. When you gain enough experience, you can get promoted or change your role internally choosing from various job positions in areas such as finance, project management, customer care, IT and much more.

What have we prepared for you?

Personal and professional development:

- Development programs, external courses, education & certificates co-funding
- NEXT platform with free access to Pluralsight, TED talks, Coursera materials, and virtual trainings: Excel, VBA, RPA, customer care and more.

Our legendary atmosphere:

- We don't have a rigid dress code, but what we do have are awesome communities (e. g. OUTfront, Women@Capgemini, Foreigners Community) and world – changing initiatives like Grant Program. We are a big company with unique atmosphere – we make friendships, share important moments, and... simply like each other!

A lot of benefits:

- Possibility to work in terms of Flexible Work Policy, which include work in a hybrid model, flexible working hours, equipment package and more.
- Private medical care, which can be extended by a package of dental services purchased on preferential terms.
- Private life insurance which can be extended by oncology package purchased on preferential terms.
- Referral bonuses for recommending your friends to Capgemini.
- Access to Inspiro Audiobooks & Nais (cinema tickets, Multisport and more).
- Offices in great locations, car leasing program, carpooling options and bicycle parking

Who are we?

Being one of us means constant development among other great people. It's a team who you want to spend time with. Trainings and initiatives that make you a greater expert every single day.

Capgemini is a global leader in consulting, technology services and digital transformation. One of our units is Business Services created by extraordinary people who provide solutions to our international clients in areas such as HR, Finance & Accounting, Supply Chain or Business Transformation.

Do you want to get to know us better? Watch a short video: Eksperci w biznesie, czyli jak możesz rozwinąć karierę w Capgemini

Do you have any additional questions about working at Capgemini? Check our Instagram @capgeminipl or visit our Facebook profile (Capgemini Polska).