



**Biuro Karier**  
Uniwersytet  
Jana Długosza w Częstochowie

ul. Waszyngtona 4/8, 42-217 Częstochowa, tel. 34-37-84-363

[biurokarier@ujd.edu.pl](mailto:biurokarier@ujd.edu.pl); [www.bk.ujd.edu.pl](http://www.bk.ujd.edu.pl)

**OFERTA nr 2023/104**

**Informacje dotyczące pracodawcy**

Nazwa firmy/pracodawcy	Capgemini Polska Sp. z o.o.
Adres pracodawcy (ulica, miejscowość, kod pocztowy)	Aleja Pokoju 18E 31-564 Kraków
Adres strony internetowej	<a href="https://bit.ly/3PH68Mt">https://bit.ly/3PH68Mt</a>
Osoba do kontaktu kandydatów z pracodawcą	Izabela Daniszewska; <a href="mailto:izabela.daniszewska@capgemini.com">izabela.daniszewska@capgemini.com</a>
Sposób aplikacji lub kontaktu kandydatów z pracodawcą	To apply send your CV to <a href="mailto:recruitmentbpo.pl@capgemini.com">recruitmentbpo.pl@capgemini.com</a> or via link <a href="https://bit.ly/3ZFNUzn">https://bit.ly/3ZFNUzn</a> .
Data ważności oferty	02.11.2023

**Wymagania**

Wykształcenie	średnie/wyższe licencjackie/wyższe inżynierskie wyższe magisterskie
Kierunek/specjalność	-
Znajomość języków obcych	Angielski,
Umiejętności/kwalifikacje/uprawnienia	-

Inne

**What do you need to start?**

- Fluent level of Slovak.
- Communication and interpersonal skills.
- Analytical thinking skills.
- Good level of English.
- Positive attitude and willingness to start your career in finance!

**We don't require professional experience. You will be working among experts, where willingness to learn new things is supported by a wide range of trainings designed to improve your skills.**

**Opis stanowiska pracy**

Nazwa stanowiska pracy	<b>Junior Accountant with Slovak</b>
------------------------	--------------------------------------

Rodzaj oferty	praca stała		
Rodzaj umowy	umowa o pracę		
Wymiar czasu pracy	40h	Wysokość wynagrodzenia brutto	-
Miejsce pracy (woj. miejscowość)	Małopolska, Kraków	Liczba wakatów	3
Zakres obowiązków	<p><b>What duties will help you grow as an expert?</b></p> <ul style="list-style-type: none"> <li>• Responsible for chasing outstanding invoices from customers of our clients.</li> <li>• Playing a vital role in the cash flow of our client ensuring credit given to customers is monitored effectively.</li> <li>• Monitoring automatic and manual reminders to customers.</li> <li>• Performing basic reconciliations.</li> <li>• Assisting in close and other month-end activities.</li> <li>• Working on well-recognized programs (such as Excel and SAP).</li> <li>• Cooperating with your team and other finance departments.</li> <li>• Growing in an international environment.</li> </ul>		

## INNE INFORMACJE PRACODAWCY DLA KANDYDATÓW

### What your development path can look like?

You will start your career from the onboarding plan where you'll grab the basics. When you gain enough experience, you can get promoted or change your role internally choosing from various job positions in areas such as finance, project management, customer care, IT and much more.

### What have we prepared for you?

#### Personal and professional development:

- Development programs, external courses, education & certificates co-funding, NEXT platform with free access to Pluralsight, TED talks, Coursera materials, and virtual trainings: e.g. Excel, VBA, RPA or customer care.
- Flexible working hours thanks to the variety of projects: standard, late shifts, part-time, remote. Ask your recruiter about possible options.

#### Our legendary atmosphere:

- We don't have a rigid dress code, but what we do have are awesome communities (e. g. OUTfront, Women@Capgemini, Foreigners Community) and world– changing initiatives like Grant Program. We are a big company with unique atmosphere – we make friendships, share important moments, and simply... like each other!

**A lot of benefits:**

- Possibility to work in terms of Flexible Work Policy, which include work in a hybrid model, flexible working hours, equipment package and more.
- Private medical care, which can be extended by a package of dental services purchased on preferential terms.
- Private life insurance which can be extended by oncology package purchased on preferential terms.
- Referral bonuses for recommending your friends to Capgemini.
- Access to Inspiro Audiobooks & Nais (cinema tickets, Multisport and more).
- Offices in great locations, car leasing program, carpooling options and bicycle parking.

**Who are we?**

Being one of us means stability of employment and constant development among other great people. We want to share with you our experience and exchange it for yours in a mutual partnership.

Capgemini is a global leader in consulting, technology services and digital transformation. Our scope is wide. One of our units is Business Services created by extraordinary people who provide solutions to our international clients in areas such as HR, Finance & Accounting, Supply Chain or Business Transformation.

Do you want to get to know us better? Watch a short video: Who are we statistically at Capgemini Poland in 2022?

Do you have any additional questions about working at Capgemini? Check our Instagram (@capgeminipl) or visit our Facebook profile (Capgemini Polska).